

# LJES Volunteer Opportunities 2011-2012

LJES has a variety of opportunities for parent involvement to fit any schedule and availability.

Please view all LJES volunteer opportunities **listed on the back.**

Check the box next to it if you are interested in learning more.

(Checking a box means that your name will be listed in PTO Manager as someone interested in the volunteer opportunity and you will be on the email list for those volunteer opportunities. IT DOES NOT MEAN THAT YOU ARE COMMITTED TO ANY PARTICULAR ACTION!!)

Please return to the office or to your child's classroom by September 14<sup>th</sup>  
**or to sign up online, please go to [www.LJES.PTOManager.com](http://www.LJES.PTOManager.com).**\*\*

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

*(please print clearly)*

Student(s)	Room#	Teacher
_____	_____	_____
_____	_____	_____
_____	_____	_____

## \*\*USING PTO MANAGER

(1) To view and sign up for LJES volunteer opportunities online, please sign on to [www.LJES.PTOManager.com](http://www.LJES.PTOManager.com)

### (2) Register

- If you are already registered (if you filled this form out last year, you are already registered):** Enter your email address and password *(If you have forgotten your password over the summer, please check "Forgot Password" and it will be emailed to you.)*
- If you are NOT already registered:** Click the "click here to register link" link below the sign in box.

(3) Enter/update your information and click on "Volunteer Interests" (step 2) to view and select various volunteer opportunities.

**We thank you for all your support.**

If you have any questions, please contact Cindi Stratton at [cstratton@sglawcorp.com](mailto:cstratton@sglawcorp.com).

x	Name	Description	x	Name	Description
	eScrip	Help parents enroll in this organization to earn our school much needed extra funds.		Service Learning	We encourage charities to use our school as a way to help their causes (no soliciting for money). Help the Service Learning Chair organize these events at our school.
	Eye/Hearing Tests	Occasionally, for two hours the day of the testing help escort students to and from vision and hearing tests located on the school grounds.		Tidings Newsletter	Positions needed: Advertising Manager, "Meet the Parents" columnist, Photo Wrangler.
	Grant Writer	Responsible for identifying approaching public and private funding/school grants, preparing grant proposals/reports, and informing the Friend's Board on grant findings, application progress and outcome.		Traffic Helper	The number one priority at our school is the safety of our children! Help guide drivers at pick up - no experience necessary - one time a week (or more).
	Hospitality/Baked Goods	Help with the luncheons, BBQs and social gatherings that make LJES such a wonderful school! Prepare baked goods, hot/cold foods and/or get flowers for our events.		Yearbook	Help produce what is sure to be one of your child's favorite keepsakes - our full color yearbook! Take pictures, design the layout for a whole grade - the opportunities are endless!
	Ice Cream Sales	Help set up and sell ice cream to our students and their parents on half-day Wednesdays! (One hour, twice a month)		<b>EVENTS</b>	
	Library Volunteer	Do you love to read? Spend time in our great library assisting librarian with her needs, reshelv etc.		5 <sup>th</sup> Grade Promotion	06/12/2012
	Logowear	Help outfit our kids with LJES logowear! Take on a bigger role or simply sell clothes during pizza Wednesday - the choice is yours!		Amigos Fiesta	5/4/2012 - Want to help with the biggest and best family-friendly party at LJES? Endless volunteer opportunities available!
	Music Room Volunteer	Have a love for music? Assist the music teacher on an as needed basis.		Art Show	3/26-3/30/2012 - Help organize and set up the LJES Student Art Show where all of our talented artists will have a masterpiece on display!
	Office Volunteer	Due to the budget cuts, we lost some crucial office help. We need help in the office (no training needed) in the morning from 8:45 to 9:30 or in the afternoon from 2:45 - 3:35 - one shift per week is all we ask! If you can help, please sign up now! No experience necessary.		Art and Wine Festival	10/1-10//2011 - The weekend of October 9 and 10, 2010. Will showcase artists and a Wine and Beer Garden. The event also features performances by local musicians and dancers, a silent auction, a children's art area, and talented emerging artist. <a href="http://www.ljawf.com">www.ljawf.com</a> .
	Open Aire Market	Must be able to attend the LJES Farmers Market one time per month for 2009-10 from 9am-1pm to assist market manager with carious duties. Great way to be involved with LJES's biggest fundraisers without a huge time commitment.		Back to School Family Picnic	09/23/2011 - Join all the families at LJES for a wonderful night of food and fun!
	Photography	Are you the kind of person who always has their camera with them? If so, sign up here to help us memorialize our special events forever!		Book Fair	11/7-11/16/2011 - Want to encourage reading at LJES? Volunteer for our school Book Fair! All proceeds will benefit our school library.
	Pizza Sales	Help set up and sell pizza to our students and their parents on half-day Wednesdays! (One hour, twice a month)		Family Dance	11/17/2011 - Help organize, set up and clean up this fun, family-friendly night!
	Public Relations	Help get the word out about how wonderful our school really is!		Holiday Caroling	12/11/2011 - From 11:00 a.m. to 12:00 p.m., sing carols and spread cheer throughout La Jolla
	Research Fundraising Opportunities	Responsible for researching and identifying public and private fundraising opportunities as well as presenting recommendations(s) to the Friend's Board for strategic planning and implementation.		Gala	Spring 2012 - Help Friends of LJES with our biggest fundraiser of the year! Many volunteer opportunities available including Data input, Music committee, Live Auction, Children's artwork (to be sold that night), Bookkeeping, Get items to sell
	Recycling	Assist in weekly recycling program benefiting our school		Movie Night	1/20/2012 - Help sell baked goods, popcorn and glow bracelets and this fun-filled, family event!
	Room Parent	Be directly involved in your child's classroom as the liaison between school and parents. Training and handbooks are provided.		Science Night	03/16/2012 - Help with one of the most hands on, fun-filled, educational nights at LJES - Science Night!
				Talent Show	02/03/2012 - Help with try-outs, decorations, set up/clean up, and all the fun in between!